

CABINET MEMBER DECISIONS**March 2017****CABINET MEMBER FOR SCHOOLS, SKILLS AND EDUCATIONAL ACHEIVEMENT****(I) TO DETERMINE WHETHER TO PERMANENTLY EXPAND TOWN FARM PRIMARY SCHOOL IN STANWELL****Details of decision:**

The Cabinet Member for Schools, Skills and Educational Achievement:

- I. agreed that there is sufficient evidence to permanently expand Town Farm Primary School (a two form entry school with a PAN of 60) by one form of entry (new PAN of 90) in 2017/ 2018; and
- II. noted the proposed solution for adding accommodation to the school and anticipate the Cabinet report seeking the release of funding for the scheme.

Reasons for decision:

1. The most recent forecast of pupil numbers indicates a need for one more form of entry in Stanwell. This forecast is based on the local birth rate, the housing trajectory and a three year trend of admissions both in and out of the area.
2. The pattern and trends of admissions in this area make the forecast methodology less secure than in other parts of the borough because the forecast is affected by the number of pupils in the neighbouring London boroughs that apply for, and obtain a school place in Surrey. This has varied from year to year depending on parental preference for certain schools and the availability of places in Hounslow and Hillingdon.
3. The most recent bulge class was added to Town Farm in September 2016. Creating 90 Reception places in this school; the cohort actually admitted was 80 pupils at the last school census, leaving ten Reception vacancies at Town Farm and a further three vacancies at Stanwell Fields. The total Reception cohort being 137 against a combined Published Admission Number (PAN) of 120. The forecast for 2016 was 132.
4. It was anticipated that another bulge class may be needed in September 2017 but the admissions applications do not currently support this, although this is an area where historically we have received a number of late applications.
5. It is therefore recommended that The Cabinet Member considers the data and local context set out in more detail below and determines whether it is the right time to expand Town Farm Primary school.
6. If the decision is taken to expand Town Farm permanently then the school will require a building programme to add four more classrooms. The school already has three spare classrooms that are currently being used to accommodate previous bulge classes. There is money allocated in the Medium Term Financial Plan (MTFP) for this project.

(Decision taken by the Cabinet Member for Schools, Skills and Educational Achievement – 14 March 2017)

LEADER OF THE COUNCIL

(II) APPROVAL OF AN AMENDMENT TO THE SURREY COUNTY COUNCIL SCHEME OF DELEGATION

Details of decision:

The Leader of the Council:

- I. authorised the Chief Executive, Deputy Chief Executive, Strategic Directors and Directors to commence public consultation on proposed modifications to public service, in consultation with the relevant Cabinet Portfolio Holder.
- II. agreed the revised Section 3, Part 1 of the Scheme of Delegation as set out in Annex 1 to include a delegation on public consultation, is approved by the Leader of the Council.
- III. Agreed the revised Section 3, Part 1 of the Scheme of Delegation be recommended to the County Council for noting at its meeting in March 2017.

Reasons for decision:

The revised delegation will enable officers to progress plans to deliver savings contained in the Medium Term Financial Plan (MTFP), whilst ensuring that the ultimate decision on changes to services remains with the Cabinet.

The revised Section 3 of the Scheme sets out the overall Executive functions that Officers of the Council that are authorised to exercise relating to their areas of responsibility and any changes to this are required to be approved by the Leader of the Council and reported to County Council.

(Decision taken by the Leader of the Council – 14 March 2017)

(III) PROPOSED AMALGAMATION OF DOWNS WAY SCHOOL AND ST. MARY'S C OF E JUNIOR SCHOOL

Details of decision:

The Leader of the Council agreed to determine the Statutory Notice, thereby bringing into effect closure of Downs Way School, as an integral element of the proposed amalgamation of this school with St. Mary's Church of England Junior School, inclusive of the expansion of Key Stage 2 provision, effective from 1 September 2018.

Reasons for decision:

The schools serve the same geographic area and are on adjacent sites. The proposal will formalise existing partnership working; augment the cohesiveness of the school community; provide for more streamlined transitions between key stages; and allow for the most efficient allocation of resources. The proposal to expand the school is in response to the local

demand for junior school places at this school and a basic need for more school places in the Oxted & Limpsfield area. In particular, as infant provision in the area has recently been expanded, through the enlargement of Downs Way, this amalgamation provides an appropriate opportunity to expand what would become corresponding junior provision in an amalgamated all-through primary school.

In line with this, Surrey County Council (SCC) has undertaken the requisite two-stage consultation to inform the decision making process and a significant majority of respondents at both stages have confirmed their agreement with the proposed alterations. For these reasons, it is recommended that the Leader of the Council determines the Statutory Notice (appended to this report as Annex 1), so as to bring the closure of Downs Way School formally into effect from September 2018, as an integral element of the proposed amalgamation of this school with St. Mary's C of E Junior School.

(Decision taken by the Leader of the Council – 14 March 2017)

(IV) INTERGRATED SEXUAL HEALTH SERVICE

Details of decision

The Leader of the Council agreed to extend the existing arrangements for sexual health services with Ashford St Peters Hospital and Frimley Park Hospital for an interim period to allow for sufficient time to exit from these contracts safely. The recommended interim period is six months subject to final agreement with providers.

In accordance with Access to Information rules 6.06(f) (Special Urgency) the Chairman of the Wellbeing and Health Scrutiny Board agreed that the decision could not reasonably be deferred and waived their right to call the decision in.

Reasons for decision

To ensure the continuation of a full integrated sexual health service in Surrey until Central and North West London NHS Trust (CNWL) are in the position to take over the entirety of the contract.

(Decision taken by the Leader of the Council – 20 March 2017)

CABINET MEMBER FOR LOCALITIES AND COMMUNITY WELLBEING

(V) PETITION TO OPPOSE THE SHUTTING OF STAINES FIRE STATION NEXT APRIL WHEN THE NEW SINGLE FIRE STATION AT FORDBRIDGE ROUNDABOUT WILL NOT BE READY

Details of decision:

That the response, attached as Appendix 1, be approved

Reasons for decision:

To respond to the petition.

(Decision taken by the Cabinet Member for Localities and Community Wellbeing – 14 March 2017)

(VI) CONTRACTS FOR THE PROVISION OF POST MORTEM SERVICES TO HM CORONER

Details of decision

The Cabinet Member for Localities and Communities Wellbeing agreed that contracts for a period of up to three years be entered into with Surrey and Sussex Healthcare NHS Trust (SSHT) and Frimley Health NHS Foundation Trust (FHT) for the provision of body storage and PM facilities for the Surrey Coroner.

Reasons for decision

HM Senior Coroner for Surrey is responsible for providing the coronial service within the SCC administrative area. By virtue of The Coroners and Justice Act 2009, SCC is responsible for meeting all the costs of the coroner service. In order to make the best use of public funds, SCC supports the senior coroner by putting in place contracts and contracts for the major areas of activity which includes the provision of body storage and PM facilities.

SCC does not have its own mortuary facilities and body storage and PM facilities are provided to the Coroner by SSHT and FHT. However, no formal contracts existed either in regards to price or performance and it is now essential to put more formal arrangements in place and to secure the terms of this service provision for the longer term.

(Decision taken by the Cabinet Member for Localities and Community Wellbeing – 14 March 2017)

CABINET MEMBER FOR ENVIRONMENT AND PLANNING

(VII) PUBLIC QUESTIONS

(Details of decision

That the responses set out in Appendix 2 be agreed.

(Reasons for decision

To respond to the questions asked by members of the public.

(Decision taken by the Cabinet Member for Environment and Planning – 23 March 2017)

(VIII) PETITION TO ABOLISH THE PROPOSED CHARGES BEING INTRODUCED AT WASTE TRANSFER STATIONS

Details of decision:

That the response, attached as Appendix 3, be approved

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Reasons for decision:

To respond to the petition.

(Decision taken by the Cabinet Member for Environment and Planning – 23 March 2017)

**(IX) PETITION TO ABANDON THE PLANS TO CUT THE COUNCIL'S FUNDING
OF THE SURREY WILDLIFE TRUST THAT WILL RESULT IN THE
REDUNDANCY OF ALL 16 COUNTYSIDE RANGERS IN APRIL 2017**

Details of decision:

That the response, attached as Appendix 4, be approved

Reasons for decision:

To respond to the petition.

(Decision taken by the Cabinet Member for Environment and Planning – 23 March 2017)

Appendix 1**CABINET MEMBER FOR LOCALITIES AND COMMUNITIES WELLBEING DECISIONS**

Tuesday 14 March 2017

**RESPONSE TO PETITION CONCERNING OPPOSITION TO THE SHUTTING OF
STAINES FIRE STATION NEXT APRIL WHEN THE NEW SINGLE FIRE STATION AT
FORDBRIDGE ROUNDABOUT WILL NOT BE READY**

The Petition

We oppose the shutting of Staines Fire Station next April when the new single Fire Station at Fordbridge Roundabout will not be ready. We oppose the idea that Spelthorne will need only one Fire Engine, wherever it is based. We believe the current plans will put lives in danger. Please help us retain a safe Fire Service for all of Surrey.

Submitted by Nichola Cornes

Signatures: 1184 confirmed, 146 unconfirmed

Response

Consultation on proposed changes to fire cover in Spelthorne has now closed. We received a high volume of responses which are currently being analysed and will form part of a consultation report.

Surrey County Council's Cabinet has already confirmed that Staines fire station will stay open until the new Fordbridge fire station is operational. Therefore Members will be reviewing feedback on the second proposal only - to go ahead with Fordbridge without an on-call crew.

The consultation report with final recommendations will be sent to Surrey County Council's Resident Experience Board for scrutiny and then submitted to the council's Cabinet for a decision. In light of the high number of responses requiring analysis, we expect these meetings to take place in June.

Mr Richard Walsh

Cabinet Member for Localities and Community Wellbeing

14 March 2017

Appendix 2**CABINET MEMBER FOR ENVIRONMENT AND PLANNING****23 MARCH 2017****PROCEDURAL MATTERS****Public Questions****Question (1) from Mark Moseley:**

I wish to ask that when a bag of rubble is taken to the refuse centre could it be taken in a vehicle and also a trailer. At the moment you can only take a bag of rubble in a car. Thank you for your time.'

Reply:

The **Van and Trailer permit policy** has been in operation at Surrey's Community Recycling Centres (CRCs) since 2010, and was refreshed in April 2016 to bring the application system online. The permit policy was put into place as a measure to stop businesses bringing their commercial waste into CRCs for free.

A permit is required to visit any of the CRCs in a van, pickup or trailer. You must be a Surrey resident to qualify, and only one permit can be issued per household. The permit is free and entitles residents to 12 visits in one calendar year (automatically renewing on your first visit in the new calendar year).

Under this scheme only household waste can be brought to a CRC in a van, pickup or trailer. The council do not allow for any construction waste (including waste from home DIY projects) or business waste to enter a CRC in these vehicles. If a resident was bringing construction waste in a van, pick up or trailer they would have to go to a Waste Transfer Station, where it will be weighed and charged.

Residents who bring construction waste in a car to a CRC currently have a free daily disposal allowance of one bag (Bags no bigger than 50cm x 77cm). Subsequent bags of construction waste brought on the same day are then subject to a charge of £4 per bag or part bag of this waste (Bags no bigger than 50cm x 77cm). If these materials are loose, a charge of £50 will apply per car load. However in this case they are offered an opportunity on site to bag it up if they think it might be cheaper.

Mr Mike Goodman**Cabinet Member for Environment and Planning****23 March 2017**

Question (2) from John Oliver:

What is the Council's policy on placing sanctions and penalties on organisations or individuals who are contracted by the Council to manage or carry out work upon the Surrey County Council Countryside Estate, where the organisations or individuals have failed to comply with legal requirements in order to:

- make a financial gain from that management of, or work upon, the Estate; and/or
- allow others to make a financial gain from use of the Estate.

Reply:

Generally the County Council would expect organisations or contractors to apply for whatever consents are required by law in order to carry out their work. This may vary on the Countryside Estate depending on the type of work and who owns the land, for example in the case of the Access Agreements, which are privately owned, consents may be applied for by the landowner, ourselves or the organisation/individuals. The agreement to undertake the work will set out who is responsible for obtaining the consents.

Mr Mike Goodman

Cabinet Member for Environment and Planning

23 March 2017

CABINET MEMBER FOR ENVIRONMENT AND PLANNING DECISIONS

23 March 2017

RESPONSE TO THE PETITION CONCERNING THE INTRODUCTION OF RECYCLING AND WASTE CHARGES AT COMMUNITY RECYCLING CENTRES

Petition

The new recycling and waste charges to be introduced on 1st September 2016 are exorbitant and will mean that the problem of fly tipping will increase. Only being able to take one bag per day will result in people making daily trips. How environmentally friendly is that? Hundreds of cars making additional journeys and sitting in queues at the dump! I don't think this policy has been thought through as, far from generating an income for the County Council, it will cost them as much, if not more, in having to clear up all the fly tipping which is sure to result.

Submitted by Mrs Janet Holah

Signatures: 7060

Response

Surrey County Council (SCC) is having to make significant savings as a result of increased demand on essential services, coupled with reduced government funding. This has meant the council has had to review spend on non-essential services in other areas. A public consultation on a range of cost saving options to Surrey's Community Recycling Centres (CRCs) was conducted from 15 July 2015 to 30 September 2015. The preferred changes based on feedback submitted by residents and stakeholders during the consultation in order of preference were:

1. Reduced opening hours
2. Closure of some CRCs on the least busy days
3. Charges introduced for non-household waste
4. Closure of CRCs

At their meeting on [24 November 2015](#), Cabinet (the council's decision making body) agreed to implement the first three changes, but not to close any CRCs. Changes to opening hours and days were introduced on 1 April 2016. The introduction of a charging scheme for non-household waste is the last of these changes, and was implemented on 1 September 2016.

SCC is required to provide a place for Surrey's residents to deposit household waste free of charge. However, the types of waste in the charging scheme are not classified as household waste. Therefore, the council can choose not to accept this material, to put limits on the amount we accept and/ or charge to accept it. In recent years the amount of waste from household alterations and building works that is being brought to our CRCs has increased. This, coupled with significant pressures on the council's finances, means SCC can no longer afford to accept unlimited quantities of this waste, free of charge.

Therefore the council have had to introduce charges for types of non-household waste, which are in line with other councils. The council is not making a profit from this scheme, as the charges only cover the disposal and administration cost with dealing with these types of non-household waste. These charges are intended to help SCC to achieve critical savings while still maintaining a comprehensive service for residents. The council does understand that small quantities of rubble may arise from minor repair works, and agreed a reasonable free allowance of one bag, one item, or one sheet of charging scheme waste per customer per day only. Charges do not apply to general household waste and green waste.

The traffic count data from September to December 2016 shows that the number cars visiting CRCs has reduced significantly. An overall average of 6,800 fewer visits have been made per week compared to the same period the previous year. Also, the anecdotal evidence from site staff suggests there are no significant issues with vehicles queuing to access the CRCs, as a result of introducing the charging waste scheme. Therefore there has been no negative impact on the environment from cars making additional trips to CRCs. However, the council will continue to monitor this.

The council did not expect any significant increase in fly-tipping as a result of the charging scheme and other changes at CRCs, given the experience of other authorities that have already introduced similar measures. Figures collected between April last year and January, show that the amount of fly-tipping collected by district and borough councils for disposal, has fallen by 30 percent compared to the previous 10-month period. This represents a drop of 1,100 tonnes in fly-tipped waste saving Surrey taxpayers £125,000. This position is contrasting to recent report of high levels of fly-tipping in other parts of the country.

However, the council is aware that there is more to do to combat the problem of fly-tipping. Last June, SCC launched a concerted drive with Surrey's district and borough councils and other agencies to address the issue of fly-tipping. The council continue to be committed to this partnership and will seek to bring those responsible for this illegal activity to justice.

Mike Goodman
Cabinet Member for Environment and Planning
23 March 2017

Appendix 4

CABINET MEMBER FOR ENVIRONMENT AND PLANNING DECISIONS

PETITION CONCERNING THE REDUCTION IN FUNDING TO SURREY WILDLIFE TRUSTS

Petition

The Council's plan to cut funding under its 50-year agreement with the Surrey Wildlife Trust to zero by 2021 will result in all the jobs of the Trust's 16 rangers becoming redundant. Few of these very experienced and dedicated staff are going to be re-employed in the much smaller organisation that will replace them. The loss of experience and capacity will be highly detrimental to Surrey's countryside - the likelihood is that footpaths and bridleways will not be properly maintained; woodlands, downlands and heaths will increasingly be taken over by scrub and invasive plants, and sensitive habitats - heaths, chalk downland and coppiced woodlands (homes to nationally rare and threatened species such as the dormouse) will be lost. If we care about and enjoy the places that make Surrey special, these unnecessary and damaging funding cuts must be reversed. The funding to avoid these job losses is small – less than 15p per head of population – in comparison to the risk of the harm caused

Submitted by Mr Michael Gibson

Signatures: 4250

Response

Surrey County Council's (SCC) Countryside Estate covers 10,000 acres across the County including land owned by the County Council and land managed under Access Agreements with private landowners. The Estate had been managed by Surrey Wildlife Trust (SWT) since 2002 under a 50 year agreement. The Estate includes a range of building, farms, woodlands and a range of different habitats. Following increased pressure on public sector funding, SWT and SCC have agreed the need for the Estate to become self-financing by 2021. In order to achieve this both parties are working together to generate income from the Estate and ensure that the management of the Estate is as efficient as possible. SWT have successfully increased the level of income since 2002, with the County Council's contribution representing less than a third of the total expenditure. The majority of funding comes from income generated from rents, activities on the Estate and grants. At the same time SWT continue to review their operational arrangements and have therefore agreed a new staff structure that will centralise the management of the Estate, giving greater flexibility in allocating staff where they are most needed and will ensure the standard of service is maintained and can be improved where necessary. The new structure will also develop the skills most needed for the future, public liaison, volunteer co-ordination and managing the land itself. In order to make this change the existing area ranger team has had the opportunity to apply for posts in the new structure. The new Teams will be finalised by the 3rd April.

If the funding is not made more secure by making the Countryside Estate self-funding, there is a risk that the Estate could not be protected for future generations to enjoy.

Mike Goodman
Cabinet Member for Environment and Planning
23 March 2017